



AGENDA
Wednesday November 5, 2015
9:00 – 10:00 a.m.
LRC Conference Room (L-4)

BCC Strategic Priorities:

1. *Educational Success*
2. *Marketing and Outreach*
3. *Fiscal Health*
4. *Safety for All*
5. *Campus Culture*
6. *Evidence Based Decision Making*
7. *Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (10/14/2015)
3. Norming Program Review Samples
 - Review rubric
 - Norm individually or in small groups
 - Discuss rankings
4. PRC Timelines – Changes and Formalizing
5. Other

Bento	Gustavo	
Calderon	Christina	
Caldon	Heather	
Eaton	Stephen	
Freeman	Kyri	
Garcia	Joann	
Packer	Wendy	
Ranney	Beverly	
Shreve	Penny	



**November 5, 2015
3:00 p.m.
LRC Conference Room (L-4)**

X	Penny Shreve	<i>Co-Chair</i>	X	Heather Caldon	<i>Management</i>		Stephen Eaton	<i>Advisory</i>
X	Kyri Freeman	<i>Co-Chair</i>	X	Joann Garcia	<i>Management</i>		Dean of Research - TBD	<i>Advisory</i>
X	Beverly Ranney	<i>Faculty</i>	X	Christina Calderon	<i>Classified</i>			
X	Gustavo Bento	<i>Faculty</i>	X	Wendy Packer	<i>Classified</i>		TBD	<i>Recorder</i>

Call to Order:	
1. Approve Agenda	Approved
Motion: Heather; Second: Kyri – No Agenda Changes	
2. Approve Minutes (10/14/15)	Approved
Motion: Kyri; Second: Christina – No Minutes Changes	
3. Norming Program Review Sample	
<p>Samples of different PR from the past (and in progress) were given for discussion and norming Members were grouped by 2-3 and evaluated together to facilitate norming and discussion Discussion of ranking indicated the following:</p> <ol style="list-style-type: none"> 1. Reasonable similarity in ranking 2. Concerns with areas in PR and rubric not matching 3. Questions on Data, Policies, and Curriculum sections 4. Updates not fitting the current rubric 	
4. PRC Timelines – Changes and Formalizing	
<p>Draft of evaluator and PRs were handed out with the caveat there could be changes The request from program leads to have a summary, not just the rubrics from multiple evaluators would add another step Tentative deadlines were drafted depending on final PRs being sent to members.</p> <p style="padding-left: 40px;">November 2015 – P.R.s to evaluators January 2016 – P.R.s sent back to PRC -- PRs compiled for originators February 2016 - PR Evaluations to originator March 2016 – PRC discuss process April 2016 - April – PRC draft Trends/Discussions for IEC</p>	
5. Other	
Next meeting will be in 2016	
Meeting adjourned: 3:55	



AGENDA
Wednesday October 14, 2015
4:00 p.m.
IE Conference Room (L-40)

BCC Strategic Priorities:

1. *Educational Success*
2. *Marketing and Outreach*
3. *Fiscal Health*
4. *Safety for All*
5. *Campus Culture*
6. *Evidence Based Decision Making*
7. *Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (04/29/2015)
3. Introduction New Members
4. PRC Timelines and Department/Programs
5. PRC Past Process and Plan
6. Other

Bento	Gustavo	
Calderon	Christina	
Caldon	Heather	
Eaton	Stephen	
Freeman	Kyri	
Garcia	Joann	
Packer	Wendy	
Ranney	Beverly	
Shreve	Penny	



**October 14, 2015
3:00 p.m.
IE Conference Room (L-40)**

X	Penny Shreve	Co-Chair		Heather Caldon	Management		Stephen Eaton	Advisory
X	Kyri Freeman	Co-Chair	X	Joann Garcia	Management		Dean of Research - TBD	Advisory
X	Beverly Ranney	Faculty		Christina Calderon	Classified			
X	Gustavo Bento	Faculty	X	Wendy Packer	Classified		TBD	Recorder

Call to Order:	
1. Approve Agenda	Approved
Motion: Kyri; Second Joanne – No Agenda Changes	
2. Approve Minutes (4/29/15)	Approved
3. Introduction of New Members	
Ms. Ranney and Mr. Bento were introduced as new faculty members to the committee.	
4. PRC Timelines and Department/Programs	
About 72 PRs are expected (some are updates) All Instruction Disciplines (except PE are supposed to be Full Program Reviews	
5. PRC Past Process and Plan	
<p>Went over previous system:</p> <ul style="list-style-type: none"> Two evaluators for each Program Review (PR). The math shows this will be 12 PRs for each committee member. We will have a Norming session and a score reconciliation after the scoring process. This will be at the Nov meeting <p>New ideas for improving the process:</p> <ul style="list-style-type: none"> Reviewees may need more in-person assistance after PRs are evaluated and scored to ensure we have an effective feedback loop. How should we address major scoring discrepancies? Ask all evaluators to use comments on the rubric for understanding any ranking and if necessary any discrepancies. In case of major discrepancies the PRs will have a 3rd evaluator or be reviewed by committee 	
OTHER	
<ul style="list-style-type: none"> When will IEC provide PRs to the committee? Hopefully by 11/2. Questions on time table- Hopefully the evaluators will be done by January - exact date to be determined. Discussion of what to look for in PRs – Hopefully none will state “No Change” Next meeting will be Nov. 5th from 9-10am 	
Meeting adjourned: 3:50	